

Hooksett Sewer Commission
Meeting Minutes
May 17, 2022

INITIAL	COMMENTS
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The meeting was called to order at 12:00pm. Present were Chairman Sid Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

PLEDGE OF ALLEGIANCE

Approved and signed manifest.

Approve Minutes: Commissioner Bairam made a motion to approve the meeting minutes and workshop minutes of May 3, 2022. Seconded by Commissioner Duhaime. All in favor. Motion carried unanimously.

All correspondence was read.

Financial Report: Guy Beloin gave a report on the cash balance and invested accounts. Commissioner Bairam made a motion to transfer \$3,900 from the Sewer Fund checking account to the Hooksett Sewer Commission Property Enhancements Trust account for the third quarter of fiscal year 2022 for rents collected from Old Castle. Seconded by Commissioner Duhaime. All in favor. Motion carried unanimously.

G. Beloin also reported on the financial status of the Capital Improvement projects.

Scheduled Appointments: None

Superintendent Conaty and Assistant Superintendent Clark's Report:

PLANT

- Plant still running excellent discharge numbers – no violations.
- DMR Quality Assurance Study going on now. The study checks the lab's testing skills.
- RAS pump motor failed. It has been rebuilt (\$1,700) and buying a spare (\$2,500)

SOLAR

- Contacted by C-Power on a new credit program starting in June. This program is in addition to the energy credits already received for the solar.

TIE: -

- Supt. Conaty informed the Board that he has a 90% design meeting with Underwood Engineers on Thursday.
- Supt. Conaty has been assisting with the Tri-Town easement

PHASE 3A PLANT UPGRADE:

- The Contractor, PRB Construction, is sending submittals to Underwood Engineers.
- Materials are arriving everyday
- Concrete has been poured for the Baffle wall in the new BNR tank.
- Screens are in Boston. Not sure when they'll be here.
- Bypass pumping will begin when screens arrive.
- There was a construction progress meeting on May 10th and the next one is June 7th

Upcharges:

- Fought back on extra structural concrete charges not needed. Three tests have been done on the concrete being used and all tests have passed.
- Supt. Conaty is waiting on a formal letter, from Underwood, to fight back on the extra charges from Veolia.
- Air Diffusers – in research

FORCE MAIN REPLACEMENT/MARTINS FERRY PS UPGRADE:

- Supt. Conaty is waiting on the design

DEWATERING UPGRADE / PILOT STUDY

- Recalculating number for press sizing
- Putting loan application in process – two applications ARPA and SRF

ASSET MANAGEMENT:

- Work orders are progressing
- Working on Risk Assessment

OTHER:

- Working with Electrical Installations Inc. on radio communications to the pump stations. They're bringing in an electrician next week to see what the cost to install is. The cost of the equipment, approved at the last meeting, was \$62,000 and is in the process of being ordered.
- 1554 Hooksett Rd. Car Wash/Dog wash project. Supt. Conaty heard from the engineer last Friday.
- Marmon Aerospace – Legends Drive 82,000 SF building
Supt. Conaty received the final set of plans for this project and he will be dropping them off at the State of NH for final approval.
- The GE Industrial Inspection, on May 13th, went very well. No deficiencies.
- Last Thursday night (5/12) there was a blockage at Memorial School. Worked on it until 10pm and finally got it cleared by 12pm on Friday 5/13). It was a giant root in the pipe, about 6 feet long, that was cleared.
- There was also a backup on Friday, 5/13/22, around noon at University Heights. Felix was called in to pump it down. This was the result of failure to remove a construction plug.
- Groundwater discharge acceptance from future gas station on Hooksett Rd. This is clean water that will also be tested. After a short discussion Commissioner Bairam made a motion to accept the groundwater discharge, from the future gas station on Hooksett Rd, and charge them .07¢ per gallon. Seconded by Commissioner Duhaime. All in favor. Motion carried unanimously.

- Working with Eversource on new discharge from washing the electrical gloves and electrical sleeves. Supt. Conaty will fill out an Industrial Discharge Permit application.
- Supt. Conaty attended his first Water Council meeting last week. He stated that it's very interesting to be part of this group. The Commission is glad to have him on the Council.
- Supt. Conaty and Asst. Supt. Clark will be attending the Trade Fair on Friday 5/20/22.

OLD BUSINESS:

TIF UPDATE

Also present for the update was Town Engineer, Bruce Thomas, and Town Administrator Andre Garron.

B. Thomas reported on the progress of purchasing easements from three residential properties in the Exit 11 area of the TIF District. He will be presenting his recommendations to the Council (see attached). A. Garron spoke briefly on the MOU agreement.

CORRECTION OF 4/5/22 SEWER COMMISSION MINUTES:

Commissioner Bairam made a motion to amend the 4/5/22 minutes to add the following:

1. Commissioner Duhaime made a motion to add Central Water Precinct's new deduct meter policy to our website. Seconded by Commissioner Bairam. Motion Carried.
2. Non-Public Session: Commissioner Duhaime made a motion to go into non-public session at 12:45pm under 91-A:3 II(c). Seconded by Commissioner Bairam. Motion Carried.
Commissioner Duhaime made a motion to come out of non-public session at 1:00pm. Seconded by Commissioner Bairam. Motion Carried. No decisions were made.

Motion was seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.

NEW BUSINESS: The next Sewer Commission meeting is June 7, 2022

The next Construction Progress meeting is also on June 7th following the regular Sewer Commission meeting.


NON-PUBLIC SESSION: NONE

PUBLIC INPUT: NONE

ADJOURN:

Commissioner Duhaime made a motion to adjourn at 1:05pm. Seconded by Commissioner Bairam. All in favor. Motion carried unanimously.

Respectfully Submitted,


Linda O'Keefe
Office Manager


Richard Bairam, Clerk